

Message

From: Richardson, Jon [Richardson.Jon@epa.gov]
Sent: 8/8/2018 4:09:47 PM
To: Andrews, Robert [Andrews.Robert@epa.gov]
Subject: Plan so far for EXC/POS/CHL

Hi Robert:

Just a heads up of what I have going on so far for EXC, POS, and CHL-

- EXC 219- Removal of IT spare equipment in progress- Bob Branson is working on that caged area today. I have contacted Anne Keeley, Asst Lab Director in Ada to have her Facilities Manager come out and pick up all spare devices and some other assets we will be transferring. This will occur before end of August.
- EXC 216- 85% completed for IT equipment removal. The tape drive we took out yesterday was a key component. All power is shut down to the devices in the rack and we will have everything removed before Aug 29th and shipped to CIN.
- EXC 223- ITI2 Contractor space- in progress of excessing items and/or transfer of assets as required. Personnel will transfer office space to POS 32 on schedule.
- EXC 226- Is completed as far as IT equipment. This room will remain as a TELCO closet and service the facility until final closure.
- EXC 236- Jon Richardson Office- Should have furniture ready for removal by 8/24. I will work from the table in my office until I need to be out of there permanently.
- EXC 212- Conference room- Need to remove IT devices- What date do you want this completed by?
- EXC 205- James Quackenboss- All IT items completed- He's completely mobile at this point.
- EXC235- Paul Solomon- No info for his move and the two SSC he has- I assume end of September for clearing out that space?
- EXC auditorium- Need to remove AV systems- Let me know when you want this done...
- POS 32- relocating shelving for IT contractor use.
- POS 19- I need to start relocating some IT services to support Brian S move into this space.
- CHL- Rosal, Osemwengie, Varner, Momplaisir, Heithmar are only remaining Feds I think- Just waiting for their dates for relocation.

Jon Richardson, CISSP
CSR NERL Las Vegas & NRMRL Ada
NHSRC GSS Information System Security Officer (ISSO)
ORD Las Vegas Local Information Security Officer (LISO)
Office of Science Information Management
Customer Service Division (CSD)
EPA Office of Research and Development
Phone: 702-798-2601, **Personal Matters / Ex. 6**

